



Atlanta Metropolitan State College
Department of Public Safety
2013 Annual Report



ATLANTA METROPOLITAN STATE COLLEGE POLICE



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Message from the Chief of Police

On behalf of the dedicated men and women of the Department of Public Safety at Atlanta Metropolitan State College (AMSC), I am please to present our Annual Security Report for 2013, In compliance with the Jeanne Clery Disclosure of Campus Security and Crime Statics Act. The goal of this report is to educate our Faculty, Staff, Students, and guest on important information involving crime on and around campus.

This Publication is also assembled to assist in educating our college community about AMSC Department of Public Safety as well as being a tool to assist prospective students and their families in the decision making process of selecting a College that puts safety and security first.

The Department of Public Safety is committed to providing safe and secure services in a professional manner. As part of this commitment, we will continue to place the Faculty, Staff, students, and guest first and strive to be the best agency in the state.

With each and every roll call the members of the Department of Public Safety embrace 4 principles:

1. Be Honest
2. Be Professional
3. Be a Person of integrity.
4. Don't break the law to enforce it.

These principles guide our service every day as we protect this beautiful campus and all of our community partners.

I am truly honored to serve the members of the Atlanta Metropolitan State College community and welcome you to come by and visit our department whenever you see fit. Semper Servo!

Sincerely,

Antonio Long

Chief of Police
AMSC Department of Public Safety



The Clery Act, Legal Requirement

In 1990, the Higher Education Act of 1965 (HEA) was amended to include the Crime Awareness and Campus Security Act of 1990 (Title II of Public Law 101- 542). This amendment required all postsecondary institutions participating in Title IV student financial aid programs to disclose campus crime statistics and security information. In 1998, the act was renamed the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act in memory of Jeanne Clery, a university student who was killed in her dorm room in 1986 . More commonly known as the Clery Act, this law requires colleges and universities to

- Collect, classify and count crime reports and statistics
- Issue campus alerts
- Publish an annual security report
- Submit crime statistics to the Department of Education
- Maintain a daily crime log
- Disclose missing student notification procedures
- Provide fire safety information

Preparing the Annual Security Report

This annual security report is compiled and prepared by the AMSC Department of Public Safety in cooperation with many campus departments, including

- Student Affairs
- Campus Security Authorities (CSAs)
- Admissions
- Facilities Management

Crime and disciplinary referral statistics are collected from the above groups, while statistical information for activity that occurs off campus is retrieved from Atlanta Police Department.



For purposes of making timely warning reports and the annual statistical disclosure required under Clery, the campus community should report crimes to either the AMSC Department of Public Safety or a Campus Security Authority (CSA)

AMSC PD updates the Daily Crime log within two business days and includes all crimes reported to the AMSC PD. It is available during business hours at AMSC PD headquarters located at 1630 Metropolitan State College, Atlanta Ga. Academic Building room 205.

The Atlanta Metropolitan State College Campus Facilities

Campus Access

Access to campus buildings and grounds is a privilege extended to students, faculty, staff, and authorized guest and visitors during normal business hours. Police and security officers regular patrol the grounds and buildings to insure that only authorized persons are on campus. Normal business hours are typically thirty minutes before the first class and thirty minutes after the last class. Entrance after those hours must be approved by an appropriate College official.

AMSC Department of Public Safety secures each academic and administrative building on campus at designated times. All persons after hours must contact the AMSC Department of Public Safety and have proper identification and the appropriate approval before entry is granted.

All buildings are equipped with emergency lighting, exterior security lighting, fire and smoke alarms, and panic bar exit doors.

Residential Dormitories

AMSC currently does not have any residential facilities.

Campus Identification

All students, Faculty, and Staff must have their college issued id with them at all times while on campus and/or using college resources. All guest and visitors must have an appropriate state issued id on them while on campus. Visitors, guest, students, faculty, and staff must be prepared to show proper identification, when asked, by AMSC Department of Public Safety Staff or College Administrators while on campus using college resources, located in a college building, or passing through the campus.



Overview of AMSC Department of Public Safety

Semper Servo – “Always Serving”

AMSC Department of Public Safety Mission Statement

- To provide a safe and secure campus that provides for an environment for learning and empowerment.
- To enforce federal, state, and city laws and campus policy, to serve the diverse public, prevent and detect criminal activity and foster collaborative relationships with students, staff, faculty as well as local agencies, and the community.
- Additionally, we will promote the growth and development of the members of the Department of Public Safety to insure professionalism, integrity, and customer service above all.

Atlanta Metropolitan State College has one of the lowest crime rates among colleges and universities in the University System of Georgia. We are committed to maintaining this safe environment.

Officer’s jurisdiction:

All AMSC Police officers have the power to arrest and the authority to enforce all state laws. Their jurisdiction includes all of the entire campus and extends to 500 yards outside any AMSC property owned, or controlled by the State Board of Regents. If any offense happens within the officer’s jurisdiction they can leave this area to pursue the offender.

Traffic Related Offenses (OCGA 17-4-23): AMSC Police officers have the authority to enforce all traffic violations that are witnessed by the officer regardless of jurisdictional boundaries.

Training:

All AMSC Police officers are POST Certified State Police Officers and are required to have at a minimum 20 hour of training per year. This includes firearms training and requalification. The Department of Public Safety strives to insure that we maintain some of the best trained and professional officers on staff.



Community Partners:

AMSC Department of Public Safety is proud to a community partner in the Neighborhood X planning community.

Additionally, AMSC works well with the Department of Public Safety and Security of Atlanta Technical College, Atlanta Police Department, Marta Police Department, Fulton County Sheriff's Office, and other State and Federal Law Enforcement Agencies.

Alcoholic Beverages and Illegal Drugs:

Atlanta Metropolitan State College is a drug and alcohol free campus. AMSC Police officers enforce all violations of this policy according to applicable state laws and campus policy.

Crime Prevention:

Personal safety and the protection of our campus is everyone's responsibility. We encourage everyone to contact the Department of Public Safety if they encounter anything that appears to be out of place no matter how slight it may seem. Additionally, we want to empower all of our faculty, staff, students, and visitors to be mindful of their surroundings and be diligent in adopting safe security practices.

AMSC Department of Public Safety crime education Programs

The Department of Public Safety has begun several initiatives to educate the campus community on crimes and crime prevention through several programs that were initiated in 2011.

Self Defense for Women- This program is geared toward our female students, however, female Faculty and Staff are invited to learn more about how to defend themselves against an assailant.

Public Safety Night- This program is dedicated to educating the Campus Community about the Department of Public Safety as well as other Crime Prevention methods and tips.



Crime Prevention Tips

Atlanta Metropolitan State College is relatively crime free; however every area is susceptible to some crime especially being located in a major metropolitan city. The following are some crime prevention tips to assist in limiting the likelihood of you becoming a victim.

Four Basic Rules

- Stay alert.
- Keep your mind on your surroundings, who's in front of you and who's behind you. Don't get distracted.
- Walk purposefully, stand tall, and make eye contact with people around you.
- TRUST YOUR INSTINCTS. If you feel uncomfortable in a situation, leave.

Personal Protection

- Make yourself a "tough target."
- Don't think that it can't happen to you.
- Should you resist? Everyone and every situation is different.
- Always be aware of your surroundings.
- If being followed or stalked, call 4040 on campus or 911 or drive directly to a police station.

While Driving

- Keep your car in good condition with the gas tank at least half full.
- Park in well-lighted areas and lock your doors, no matter how long you'll be gone.
- Put valuables out of sight or in the trunk.
- Check front and rear seats, and floorboards before entering your car.
- Drive with all doors locked and windows rolled up.
- Never pick up hitchhikers. If your car breaks down, put the hood up, lock the doors, turn on the flashers, and move to the passenger seat. Do not leave your car. If someone stops to help, roll down the window slightly and ask them to call the police or a tow truck.
- Avoid underground and enclosed parking garages if possible.
- When parking or returning to your vehicle, carry your keys and be aware of your surroundings.
- Consider investing in a cellular telephone.

Public Transportation

- Try to use well-lighted and frequently used stops.
- Try to sit near the driver or conductor.



- Avoid sitting near exits. An attacker can reach in and grab a purse or jewelry as the bus or subway pulls away.
- Be alert to who gets off the bus or subway with you. If you feel uncomfortable, walk directly to a place where there are other people.

In Elevators

- Look in the elevator before getting in.
- Stand near the controls.
- Get off if someone suspicious enters. If you're worried about someone who is waiting for the elevator with you, pretend you forgot something and don't get on.
- If you're attacked, hit the alarm and as many floor buttons as possible.

Preventing Theft on Campus

- Keep cash, checks, credit cards and books with you at all times. Never leave them unattended.
- Write your name and student id number, in pen inside your books.
- Keep your car locked at all times to prevent theft of stereos, CD players, GPS, and IPODS.
- Store computers, lab equipment and audio visual equipment, when not in use, in a locked office or classroom.

Keeping the Campus Safe

- Report Suspicious or criminal activity to the AMSC Police.
- Use locks on bicycles.
- Attend Crime prevention programs.
- Take responsibility to protect yourself and fellow students.



Professional Standards

An agency relationship with the people it serves is invaluable. All members of the AMSC community should expect to be treated in a courteous and professional manner by the members of the AMSC Department of Public Safety. The AMSC Department of Public Safety will not tolerate unprofessional and illegal behavior of an employee.

We would also like to recognize instances where our employees perform exceptionally well. We depend on community feedback to improve our services. Our agency takes compliments and complaints seriously.

You may contact the Department of Public Safety at any time to make a compliment or complaint. Please ask for the on duty supervisor.

Written correspondence can be made to the Chief of Police, 1630 Metropolitan Parkway, Atlanta GA 30310.



Incident Reporting and Response

Atlanta Metropolitan State College campus is relatively crime free. However, at times emergencies do arise and crime does occur. AMSC Department of Public Safety is open 24 hours a day, seven days a week. Someone is available to assist you. There are several ways to contact the AMSC Police to assist you:

How to Report a Crime or Emergency

- Campus Telephone. Dial 4477 for non emergencies or 4040 for emergencies. If you are using a cell phone dial 404-756-4040
- Through email- Psafety@atlm.edu- this is for non- emergency questions, comments, or concerns.
- Emergency Phones- Emergency blue phones are located in all parking lots. These phones provide direct connection to the Department of Public Safety.
- In person- The department of Public Safety is located in the Academic Building room 205.
- Anonymous tip line- 678-768-1263 – Contact this number to leave a tip about an incident or crime.
- Or to any campus security authority.

AMSC Department of Public Safety encourages all students, faculty, staff, and guest to report all occurrences of crime, or emergencies to the Department of Public Safety. Please report all emergencies and crimes to 404-756-4040.

Registered Sex offenders

Information pertaining to registered sex offenders can be found on the Georgia Bureau of Investigation website: <http://gbi.georgia.gov/georgia-sex-offender-registry>



Response to Calls

AMSC PD is available to assist you whenever you call. The AMSC PD procedures include an immediate response to emergency calls. AMSC PD works closely with the full range of City and County first responders to insure a complete and timely response to emergency calls. Priority is given to crimes against persons and personal injuries. In non emergencies AMSC PD will take the appropriate response by dispatching an officer or having the victim report to the Police Department.

Trailblazer Alert is an emergency notification system that notifies faculty, staff, and students of critical information and situations affecting the AMSC campus through the use of text messages, voice messages, and email.

Reportable offenses

Timely Warning Reports*

With the exception of counselors, a responsible official who receives a report of a crime that may warrant a timely report should call the Office of Public Safety, as soon as s/he receives a report of the incident.

Definitions of Crimes Reportable Under the Crime Awareness and Campus

1. **Murder** - The willful (non-negligent) killing of one human being by another.
2. **Forcible Sex Offenses** - Any sexual act directed against another person, forcibly and/or against that person's will; or not forcible or against the person's will where the victim is incapable of giving consent.
 - **Forcible Rape** - The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).
 - **Forcible Sodomy** - Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where



the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

- **Sexual Assault With An Object** - The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- **Forcible Fondling** - The touching of the private parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

3. **Non-forcible Sex Offenses** - Unlawful, non-forcible sexual intercourse.

- **Incest.** Non-forcible Sexual intercourse between two persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape.** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

4. **Robbery** - The taking or attempting to take anything from the care, custody, or control of a person or persons by force, or threat of force, or violence and/or by putting the victim in fear.

5. **Aggravated Assault** - An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of attack is usually assault accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury results from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)



6. **Burglary** - The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safe-cracking; and all attempts to commit any of the aforementioned.

7. **Motor Vehicle Theft** - The theft or attempted theft of a motor vehicle. (Classify as a motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.)

8. **Arson** - Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

9. **Manslaughter**

- **Non negligent Manslaughter** [same as murder] - the willful (non-negligent) killing of one human being by another.
- **Manslaughter by Negligence** [same as criminal homicide] - the killing of another person through gross negligence.

10. **Weapon Law Violations** - The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

11. **Drug Abuse Violations** - Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their 6 derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

12. **Liquor Law Violations** - The violation of laws or ordinances prohibiting: the manufacture, sale, transportation, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence



are not included in this definition.)

13. **Hate Crimes** - A reportable hate crime is any of the crimes in the first nine categories listed above and larceny-theft, simple assault, intimidation, and destruction, damage, or vandalism of property or a crime involving bodily injury to any person in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victim. (See 20 U.S.C. §1092(f).)

For more information on the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, please visit <http://www.securityoncampus.com>.



Location Definition

On- Campus – (1) any building or property which is owned or controlled by an institution within the same reasonably contiguous geographic area and is used by the institution in direct support of, or in a manner related to, the institution’s educational purposes, including residence halls; and (2) Any building or property that is within or reasonably contiguous to the area identified in paragraph (1), that is owned by the institution, but controlled by another person, is frequently used by students and supports institutional purposes (examples include food or retail vendor).

Non-Campus Building or Property: (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) Any building or property owned or controlled an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property- All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.

Note: Reported Crime statistics do not include crimes that occur in privately owned homes or business on or adjacent to AMSC Campus.

Residential Facilities	At the moment, AMSC has no Residential facilities on campus.
On Campus	The Main campus located at 1630 Metropolitan Parkway, Atl, GA
Non- Campus Building	AMSC has one non campus facilities <ul style="list-style-type: none">○ 34 Peachtree is non-operational○ 565 Greensferry Avenue, Atlanta, GA 30310(Student Athletes)
Public Property	Public Streets immediately adjacent to and accessible from the campus as reported to the AMSC and Atlanta Police Departments.



Atlanta Metropolitan State College

Crimes Reported: Main Campus

Offense Types	YEAR			Public Property 2012
	2010	2011	2012	
Murder	0	0	0	0
Non-negligent Homicide	0	0	0	0
Negligent Manslaughter	0	0	0	0
Sex Offense Forcible	0	0	0	0
Sex offense Non- Forcible	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	1	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Liquor Law Arrest	0	0	0	0
Liquor Law Discipline	0	0	0	0
Drug Law Violations	0	0	0	0
Drug Law Arrest	0	0	0	0
Drug Law Referrals	0	0	0	0
Weapons Arrest	0	0	0	0
Weapons Discipline	0	0	0	0
Hate Crimes	0	0	0	0



Atlanta Metropolitan State College Crimes Reported: Non Campus Building

565 Greensferry Avenue, Atlanta, GA 30310

Offense Types	YEAR			
	2010	2011	2012	
Murder	0	0	0	
Non-negligent Homicide	0	0	0	
Negligent Manslaughter	0	0	0	
Sex Offense Forcible	0	0	0	
Sex offense Non- Forcible	0	0	0	
Robbery	0	0	0	
Aggravated Assault	0	0	0	
Burglary	0	0	1	
Motor Vehicle Theft	0	0	0	
Arson	0	0	0	
Liquor Law Arrest	0	0	0	
Liquor Law Discipline	0	0	0	
Drug Law Violations	0	3	0	
Drug Law Arrest	0	0	0	
Drug Law Referrals	0	0	0	
Weapons Arrest	0	0	0	
Weapons Discipline	0	0	0	
Hate Crimes	0	0	0	



Fire Report Summary

Year	Building	Fires	Injuries	Deaths	Property Damage
2010	#100 Science Lecture	0	0	0	0
	#200 Harmon House	0	0	0	0
	#400 Central Energy Plant	0	0	0	0
	#500 Academic Building	0	0	0	0
	#600 Library Admin	0	0	0	0
	#700 physical Education Bld	0	0	0	0
	#800 Student Center Bld	0	0	0	0
	34 Peachtree Street	0	0	0	0
	565 Greensferry Avenue, Atlanta, GA 30310	0	0	0	0

Year	Building	Fires	Injuries	Deaths	Property Damage
2011	#100 Science Lecture	0	0	0	0
	#200 Harmon House	0	0	0	0
	#400 Central Energy Plant	0	0	0	0
	#500 Academic Building	0	0	0	0
	#600 Library Admin	0	0	0	0
	#700 physical Education Bld	0	0	0	0
	#800 Student Center Bld	0	0	0	0
	34 Peachtree Street	0	0	0	0
	565 Greensferry Avenue, Atlanta, GA 30310	0	0	0	0



Year	Building	Fires	Injuries	Deaths	Property Damage
2012	#100 Science Lecture	0	0	0	0
	#200 Harmon House	0	0	0	0
	#400 Central Energy Plant	0	0	0	0
	#500 Academic Building	0	0	0	0
	#600 Library Admin	0	0	0	0
	#700 physical Education Bld	0	0	0	0
	#800 Student Center Bld	0	0	0	0
	34 Peachtree Street	0	0	0	0
	565 Greensferry Avenue, Atlanta, GA 30310	0	0	0	0